

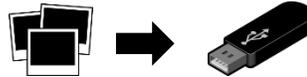
## Preservation Pad Fact Sheet



### What is it?

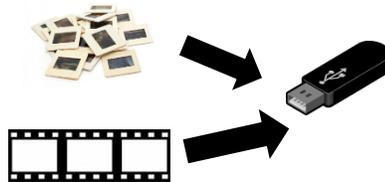
The Preservation Pad is a service to help individuals convert their print, photographic, and analog media into a digital format, thus helping them preserve and share precious family memories and moments for generations to come. The Preservation Pad is set up into four distinct stations with state of the art equipment to help in this process:

#### Kodak High Speed Photo Scanner & Kiosk



Converts print photographs to a high quality JPEG or TIFF image file. It's capable of scanning 50 photos per minute. Bring in your photographs along with a FLASH DRIVE to use.

#### Wolverine F2D Mighty Scanner



Converts 35mm, 100mm, 126K, 127K slides and negatives, as well as old 8mm / Super 8 film strips, into a digital JPEG image format. Just bring in your old photographic media along with your USB Flash drive to get started!

#### Funai VHS-to-DVD Converter



Copies VHS tapes to DVD. Just bring in your old VHS tapes along with a blank DVD -R / -RW disk to get started. (Note: Our player can't read positive DVD discs (DVD +R / +RW). **Please double check your disc type before coming in to use the converter!**)

#### DVD/Blu-Ray / M-DISC Produplicator



A disc-duplicating machine that can make up to five copies at once of a CD, DVD, Blu-Ray disk or M-Disc archival media. Just bring in your source DVD along with a however many blank discs you'd like to get started!

## **Preservation Pad FAQ**

### **Q: Is there a cost to using this service?**

A: No, there is no service fee charged for using any of the four stations. However, patrons will need to bring their own flash drive and/or blank media (DVDs, Blu-ray disks, etc.) depending on what station they are using. Genealogy staff members will let patrons know what they need to bring when they register an appointment.

### **Q: Are there set times when this service is available?**

A: The times available to use the Preservation Pad are the same times for the Genealogy Department. (Open Mondays, Fridays, and Saturdays from 9AM to 5PM; Tuesdays thru Thursdays – 9AM to 9 PM). If the Genealogy Department is open for business, the Preservation Pad is too.

### **Q: Do I need to make a reservation beforehand?**

A: Each of the four stations are offered at a first-come-first served basis. We strongly recommend making a reservation beforehand to guarantee that the equipment will be free to use when you are planning to come in to do scanning or copying.

### **Q: Are there any limits to registering?**

A: To provide everyone an opportunity to use these services, reservations for the **Kodak High Speed Photo Scanner & Kiosk**, **Wolverine 52D Mighty Scanner**, and the **Produplicator** are limited to a 2 hour max per person; the **Funai VHS-to-DVD Converter** has a 4 hour maximum limit per person.

Additionally, each person is limited to 2 reservations per week, and reservations can only be made up to 4 weeks in advance.

If additional time is needed, individuals can always call ahead to see if the equipment is open and can come in to utilize the machines, with the understanding that if someone else calls in to make a reservation they would need to finish up and allow the other person a chance to use the equipment.

### **Q: How long does will it take to scan my photos or copy my videos?**

A: It really does depend on several factors including how many photos, slides, videos, etc. that you have to scan, and how comfortable you are with using the scanning equipment. If you contact a Genealogy staff member beforehand, they will be able to give you an estimate of how much time you'll need to complete a given project and can help you register.

### **Q: I'm not very good with technology? Will this be easy to use?**

A: We have tried our best to obtain equipment that is user friendly and easy to use. There is a printed user guide with pictures that will take you step-by-step on what you need to do to use each of the four stations, and staff members will be there to assist you if you still need additional help operating the equipment.

**Q: I own Disney's Alladin on VHS? Can I copy it over to a DVD using your converter?**

A: U.S. Copyright law still pertains to use of all four of the Preservation Pad stations. While many VHS tapes and DVDs have built in copyright protection that disallow copies to be made it is ultimately up to the user to make sure they are compliant with copyright law when making copies using the Preservation Pad equipment.

**Q: What happens if the high-speed scanner tears one of my old photographs or my VHS tape gets eaten while copying?**

A: The library is not responsible for damages incurred to your media (photographic, video or digital) thru use of the scanning equipment. By using any of the Preservation Pad stations, you are consenting to use this equipment at your own risk and discretion.

**Q: Can kids use the Preservation Pad too?**

A: We ask that an adult accompany children under 16 years of age when using the Preservation Pad.

For more information or to set up a reservation please contact the Genealogy Department at 936-788-8363 ext. 6249 or email at [librarygenealogy@countylibrary.org](mailto:librarygenealogy@countylibrary.org). Thank You!