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George & Cynthia Woods Mitchell Library & South Regional Library Computer Classes

Computer Class Descriptions

- **Open Lab** - Use this two-hour block of time for your computer-related questions and problems, or for practice time on an application you are learning.
- **QuickBooks Parts 1-5** - Looking for accounting software to manage payroll, inventory, sales, and other needs of your small business? Then join us for QuickBooks! This popular accounting software is quick to learn and easy to use. Seating is limited. ****Register for this set of classes at www.countylibrary.org. Click on 'Calendar Events', then hover over each class and click 'Register Now'.**
- **Microsoft PowerPoint Parts 1-5** - PowerPoint is part of the Office Suite and required on many jobs. Join us to learn how to create and animate presentations for training and informing audiences. Seating is limited. ****Register for this set of classes at www.countylibrary.org. Click on 'Calendar Events', then hover over each class and click 'Register Now'.**
- **Windows 10 Parts 1-3** - If you are new to Windows 10 or just confused by it, this class will raise your comfort level! Bring your Windows 10 devices for hands-on experience.
- **Holiday Creations Parts 1&2** - If you enjoy making your own creations during the holidays, join us in these fun classes to learn how to make customized gift certificates, gift boxes, greeting cards, table place cards, and gift tags using Microsoft Publisher, Word, and PowerPoint.

Computer Classes - November 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		1 NO CLASS	2 NO CLASS	3 MITCHELL Open Lab 9:30 - 11:30
6 SOUTH <u>Register Online</u> QuickBooks Part 1 9:30 - 11:30	7 MITCHELL <u>Register Online</u> PowerPoint Part 1 9:30 - 11:30	8 SOUTH <u>Register Online</u> QuickBooks Part 2 1:00 - 3:00	9 MITCHELL <u>Register Online</u> PowerPoint Part 2 9:30 - 11:30	10 Libraries are Closed
13 SOUTH <u>Register Online</u> QuickBooks Part 3 9:30 - 11:30	14 MITCHELL <u>Register Online</u> PowerPoint Part 3 9:30 - 11:30	15 SOUTH <u>Register Online</u> QuickBooks Part 4 1:00 - 3:00	16 MITCHELL <u>Register Online</u> PowerPoint Part 4 9:30 - 11:30	17 MITCHELL <u>Register Online</u> PowerPoint Part 5 9:30 - 11:30
20 SOUTH <u>Register Online</u> QuickBooks Part 5 9:30 - 11:30	21 MITCHELL Windows 10 Part 1 9:30 - 11:30	22 NO CLASS	23 Libraries are Closed	24 Libraries are Closed
27 SOUTH Holiday Creations Part 1 9:30 - 11:30	28 MITCHELL Windows 10 Part 2 9:30 - 11:30	29 SOUTH Holiday Creations Part 2 1:00 - 3:00	30 MITCHELL Windows 10 Part 3 9:30 - 11:30	

South	Mitchell
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Events are subject to change without notice. Any individual who requires an auxiliary aid or service to participate in a library program should submit a request to the manager of the sponsoring facility at least 2 days in advance of the event.

South Regional Library
2101 Lake Robbins Dr.
The Woodlands, TX 77380
(936) 442-7727 ext. 6368
Denise Gardner

Mitchell Library
8125 Ashlane Way
The Woodlands, TX 77382
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